

# UGC NET 2022



# Paper 1st

# Class All unit



#38 By Jitendra Goswami

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12:00 PM - Hindi 2nd

01:00 PM- History 2nd

02:00 PM- Paper 1st MCQ

03:00 PM- Commerce 2nd

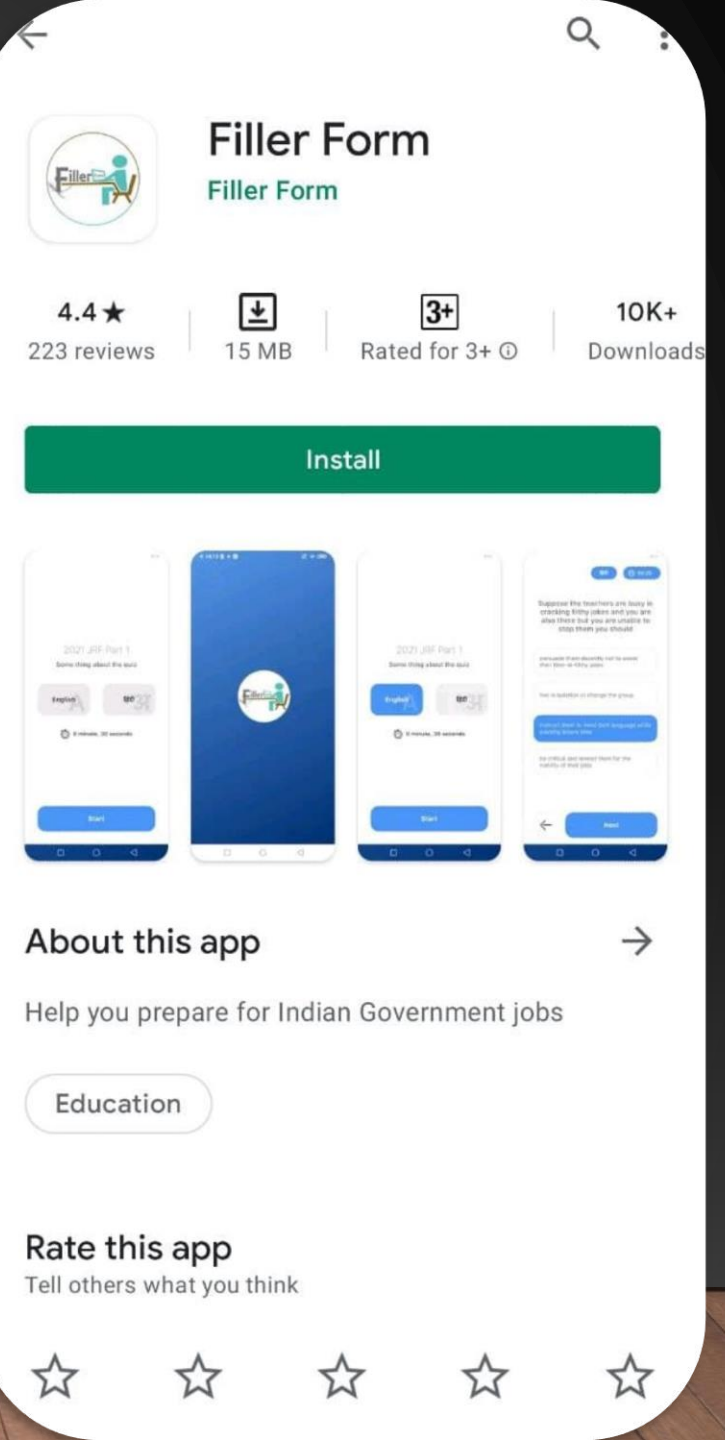
06:00 PM- Sanskrit 2nd

08:00 PM - Computer 2nd

09:00 PM- Paper 1st DI



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- **09:30 AM- GK**
- **11:50 AM- Paper 1<sup>st</sup>**
- **02:50 PM- Paper 1<sup>st</sup> PYQ**
- **05:00 PM- 2<sup>nd</sup> Paper**
- **09:50 PM- Math MCQ**



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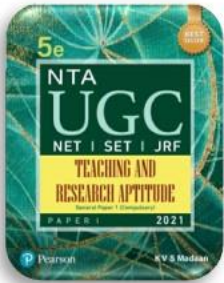
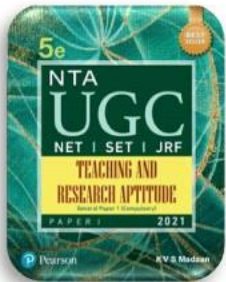
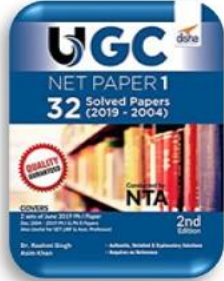
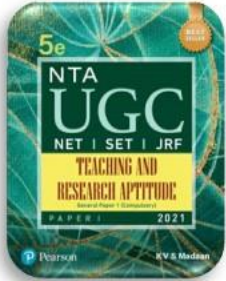
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# UGC NET Giveaway





## Unit-IV

### Communication

- Communication: Meaning, types and characteristics of communication.
- Effective communication: Verbal and Non-verbal, Inter-Cultural and group communications, Classroom communication.
- Barriers to effective communication.
- Mass-Media and Society.

# communication



# Effective Communication





1. Common meaning of the message
  2. A common languages
  3. Emotions of the messages play an important role in effective communication
  4. One who is a good listener
  5. best possible manner.
- A. संदेश का सामान्य अर्थ
  - B. एक आम भाषा
  - C. संदेशों की भावनाएँ प्रभावी संचार में महत्वपूर्ण भूमिका निभाती हैं
  - D. जो एक अच्छा श्रोता है
  - E. सर्वोत्तम संभव तरीके।

# Characteristics of Effective Communication

1. **Clear Message:** The message which the sender wants to convey must be simple, easy to understand and systematically framed to retain its meaningfulness.
2. **Correct Message:** The information communicated must not be vague or false in any sense; it must be free from errors and grammatical mistakes.
3. **Complete Message:** Communication is the base for decision making. If the information is incomplete, it may lead to wrong decisions.
4. **Precise Message:** The message sent must be short and concise to facilitate straightforward interpretation and take the desired steps.

**Reliability:** The sender must be sure from his end that whatever he is conveying is right by his knowledge. Even the receiver must have trust on the sender and can rely on the message sent.

1. **Consideration of the Recipient:** The medium of communication and other physical settings must be planned, keeping in mind the attitude, language, knowledge, education level and position of the receiver.
2. **Sender's Courtesy:** The message so drafted must reflect the sender's courtesy, humbleness and respect towards the receiver.

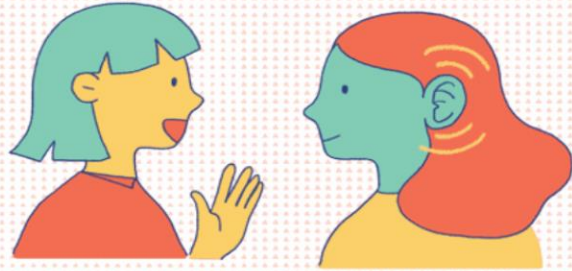


1. **स्पष्ट संदेश:** संदेश जो प्रेषक को बताना चाहता है उसे सरल, समझने में आसान और व्यवस्थित रूप से अपनी सार्थकता बनाए रखने के लिए तैयार किया जाना चाहिए।
2. **सही संदेश:** संचार की गई जानकारी किसी भी अर्थ में अस्पष्ट या गलत नहीं होनी चाहिए; यह त्रुटियों और व्याकरण संबंधी गलतियों से मुक्त होना चाहिए।
3. **पूरा संदेश:** संचार निर्णय लेने का आधार है। यदि जानकारी अधूरी है, तो यह गलत निर्णय हो सकता है।
4. **सटीक संदेश:** भेजा गया संदेश छोटा और संक्षिप्त होना चाहिए ताकि सीधी व्याख्या हो सके और वांछित कदम उठाए जा सकें।
5. **विश्वसनीयता:** प्रेषक को अपने अंत से निश्चित होना चाहिए कि वह जो भी बता रहा है वह उसके ज्ञान से सही है। यहां तक कि रिसीवर को प्रेषक पर भरोसा होना चाहिए और भेजे गए संदेश पर भरोसा कर सकता है।
6. **प्राप्तकर्ता की विचारधारा:** संचार के माध्यम और अन्य भौतिक सेटिंग्स की योजना बनाई जानी चाहिए, जो दृष्टिकोण, भाषा, ज्ञान, शिक्षा के स्तर और रिसीवर की स्थिति को ध्यान में रखते हुए।
7. **प्रेषक का शिष्टाचार:** ड्राफ्ट किया गया संदेश, प्रेषक के शिष्टाचार, विनम्रता और रिसीवर के प्रति सम्मान को दर्शाता है।

# Effective Communication Skills



LISTENING



FRIENDLINESS



OPEN MINDEDNESS



## Essential Communication Skills for Your Career

FEEDBACK



CONFIDENCE



NON-VERBAL COMMUNICATION



1. **Observance:** A person must possess sharp observing skills to gain more and more knowledge and information.
2. **Clarity and Brevity:** The message must be drafted in simple words, and it should be clear and precise to create the desired impact over the receiver.
3. **Listening and Understanding:** The most crucial skill in a person is he must be a good, alert and patient listener. He must be able to understand and interpret the message well.
4. **Emotional Intelligence:** A person must be emotionally aware and the ability to influence others from within.
5. **Self-Efficacy:** Also, he/she must have faith in himself and his capabilities to achieve the objectives of communication.
6. **Self-Confidence:** Being one of the essential communication skills, confidence enhances the worthiness of the message being delivered.

1. **अवलोकन:** एक व्यक्ति को अधिक से अधिक ज्ञान और जानकारी प्राप्त करने के लिए तेज अवलोकन कौशल होना चाहिए।
2. **स्पष्टता और संक्षिप्तता:** संदेश को सरल शब्दों में तैयार किया जाना चाहिए, और यह रिसीवर पर वांछित प्रभाव बनाने के लिए स्पष्ट और सटीक होना चाहिए।
3. **सुनना और समझना:** किसी व्यक्ति में सबसे महत्वपूर्ण कौशल वह एक अच्छा, सतर्क और रोगी श्रोता होना चाहिए। उसे संदेश को अच्छी तरह से समझने और व्याख्या करने में सक्षम होना चाहिए।
4. **भावनात्मक खुफिया:** एक व्यक्ति को भावनात्मक रूप से जागरूक होना चाहिए और दूसरों को अपने भीतर से प्रभावित करने की क्षमता होनी चाहिए।
5. **आत्म-प्रभावकारिता:** इसके अलावा, उसे संचार के उद्देश्यों को प्राप्त करने के लिए खुद पर और अपनी क्षमताओं पर विश्वास होना चाहिए।
6. **आत्मविश्वास (Self-Confidence):** आवश्यक संचार कौशल में से एक होने के नाते, विश्वास संदेश की योग्यता को बढ़ाता है।

# 5 Question

# Home work



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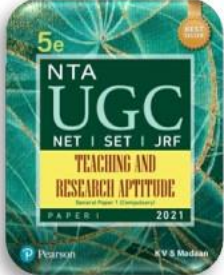
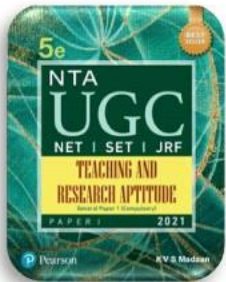
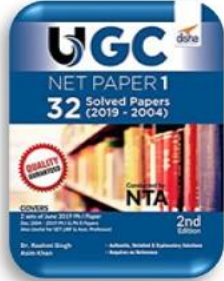
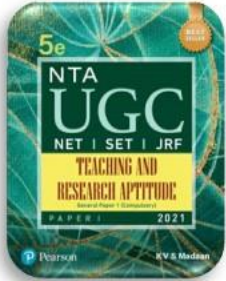
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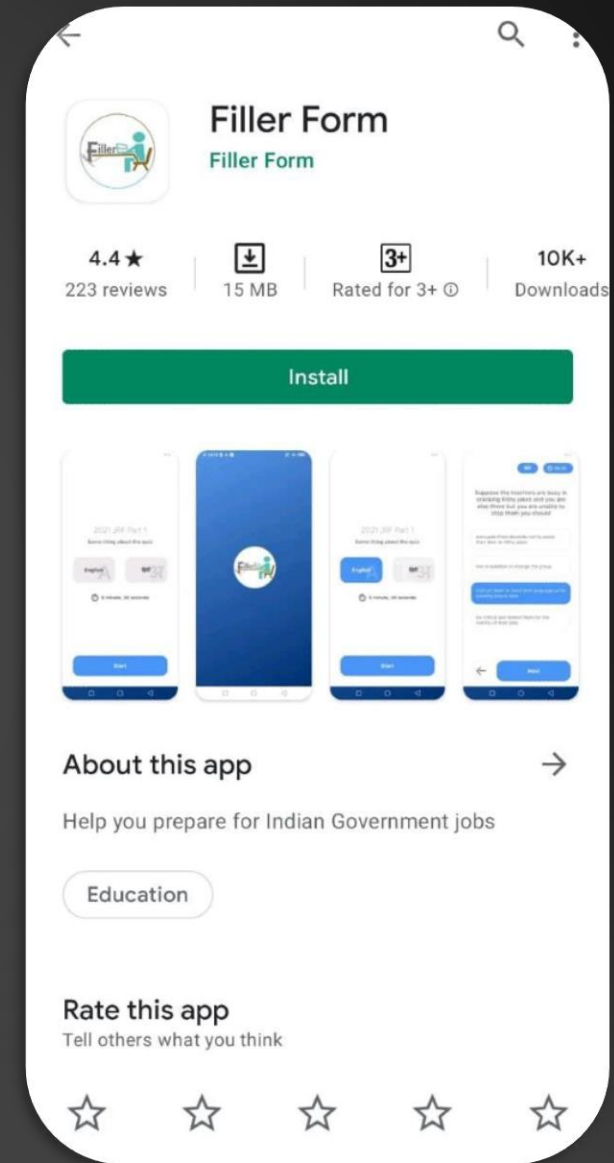
# UGC NET Giveaway





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- UGC/NET/CSIR/SET/Ph.d Current Affairs(21-March)**: A video about current affairs for UGC/NET/CSIR/SET/Ph.d exams, scheduled for 09:00 AM on 21st March. It is marked as 'PREMIERING NOW'.
- JRF का Amount कैसे मिलता है**: A video explaining how to get the JRF scholarship amount, with a duration of 3:53. It includes the text 'Bank में Payment कब तक आता है'.
- UGC NET 2022 History**: A video titled 'History' for UGC NET 2022, presented by Pawan Sir. It is scheduled for 01:00 PM on 21/03/2022. A 'SET REMINDER' button is located below this video.

The channel banner features a 'Free App' advertisement with a list of features: 1. MCQ, 2. PYQ, 3. Class, 4. Notes, 5. Test. The main banner text reads 'UGC NET Free Class Paper 1st & 2nd paper' with a contact number '820 983 7844' and social media icons for Instagram, Facebook, and LinkedIn.

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03:00 PM- Commerce 2nd

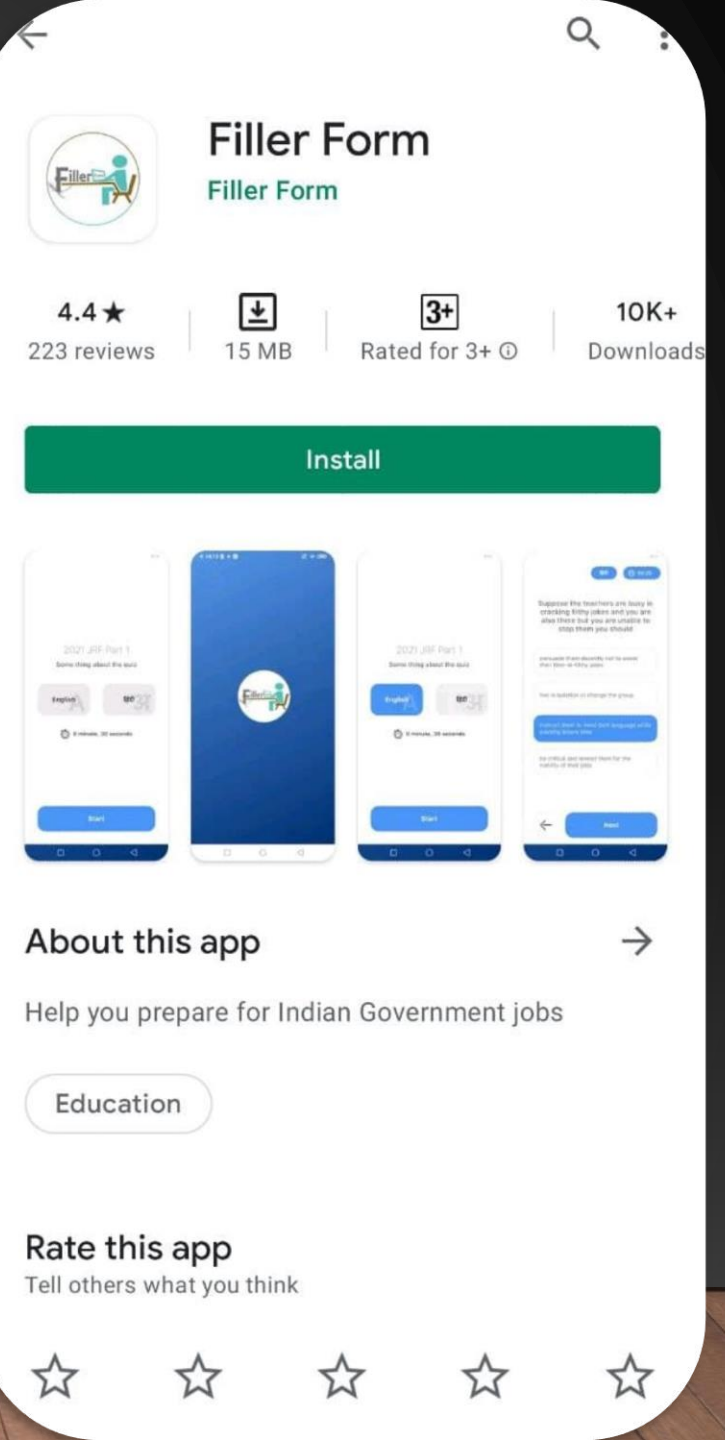
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# Congratulations



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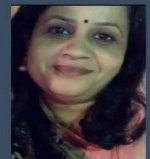
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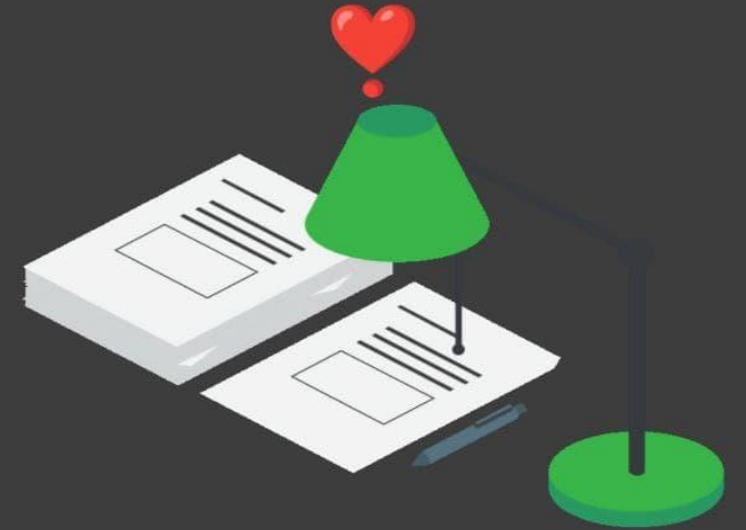
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